

Email completed forms to:  
[info@downtownmission.ca](mailto:info@downtownmission.ca)  
or call **604-826-7311**  
to have it picked up

## MISSIONFEST 2023

August 19<sup>th</sup> 10am – 4pm



### BUSINESS BOOTH APPLICATION

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone - Office: \_\_\_\_\_ Phone – Direct: \_\_\_\_\_

Email: \_\_\_\_\_

Provide a brief description of what your booth will bring to the event: \_\_\_\_\_

\_\_\_\_\_

If you'll be open on event day, is your store washroom available to the public? \_\_\_\_\_

**Cost:** ~~\$50 (cash or cheque)~~ There is no cost to businesses to set up a booth in front of their store. If you choose to not set up a booth, the MissionFest committee may allow another activity or vendor to set up in that space. Priority will be given to 2<sup>nd</sup> Ave & N. Railway businesses when a 1<sup>st</sup> Ave business declines the opportunity.

**Booths:** An email will be sent to confirmed booth holders at least one week prior to the event outlining your booth location, set up/tear down times, entry/exit points, and all other relevant details for the day.

- 10 x 10 ft. – Please do not extend beyond your allotted space.
- Tents, tables, and chairs are permitted but not provided.
- Power and water hookups are not available. ***If you choose to run an extension cord into your business, it MUST be completely taped down to the sidewalk.*** We would prefer to **not** run cords across walkways as much as possible to avoid tripping hazards.
- Set up time begins at 7:30am, all vehicles must be removed from 1<sup>st</sup> Ave. by 9am.
- Take down can begin no earlier than 4pm. If you cannot commit to staying until 4pm, please do not book a booth.
- Vendor is responsible to tidy the booth area at the end of the day and dispose of any garbage.
- No alcohol or cannabis consumption is allowed at the event.
- All City of Mission bylaws are in effect.
- There will be no refunds in case of cancellation for any reason.

**Application Deadline:** **We must have your decision to have a booth or not BY JULY 15<sup>TH</sup>.** If you have not confirmed your booth space by then, the space may not be available if you want to book it later.

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date

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